

**South Natomas TMA™
Board of Directors Meeting
Wednesday, July 8, 2020
Meeting Minutes**

I. Call to Order

SNTMA Secretary Lupita Ruiz called the meeting to order via telephonic conference call at approximately 8:00AM on Wednesday, July 8, 2020 in Sacramento, CA. Attending were Eduardo Cavazos, Martin Christian, Jennifer Elwood, Joseph Lara, David Pavolko, Lupita Ruiz and SNTMA staff Stephanie Merten and Jason Vitaich.

II. Approval of Previous Meeting's Minutes

A motion was made to approve the June 10, 2020 SNTMA Board Meeting Minutes. The motion was moved by Jennifer Elwood, seconded by David Pavolko. The motion passed unanimously, 6:0.

III. New Business

A motion was made to approve the write-off of membership dues as uncollectible from the following companies:

Agape Villages -	\$900
Gallagher Bassett –	\$2,110.80
Global Options -	\$900
TOTAL:	\$3,910.80

The motion was made by Lupita Ruiz, seconded by Eduardo Cavazos. The motion passed unanimously, 6:0.

A motion was made to approve an SNTMA Refund Policy (See attachment "A"). The motion was made by Eduardo Cavazos, seconded by Martin Christian. The motion passed unanimously, 6:0.

Executive Director Jason Vitaich delivered the following report:

- 2020 dues collection is going well overall, with over 89% of budgeted membership having been collected as of June.

Stephanie Merten delivered the following Membership Report:

- **Commuter Club**
 - Continuing to identify enhancements
- **Campaigns and events promoted through the Commuter Club - June**
 - 6.22.2020 Programs and Benefits Email to all member companies

- **Programs - June**
 - 50 Telecommute Subsidies awarded for the month of June
 - 12 Carpool subsidies awarded for the months of June
 - 5 Low Emissions subsidies awarded for the month of June
 - 0 Transit subsidies awarded for the month of June
 - 0 Amtrak subsidies awarded for the month of June
 - 1 Bike Maintenance subsidy awarded for the month of June
 - 0 Walk subsidies awarded for the month of June
 - 0 Residential Car Charging subsidies for the month of June
 - 1 Emergency Ride Home awarded for the month of June
 - 475 Facebook “Likes”
 - Monthly Facebook Contest entry six entries/six people

- **Meetings**
 - 6/25/2020 – How to Conduct a Walk Audit (Walk Sacramento) Webinar

- **SNTMA Activities - July**
 - Mail/email June subsidies, Facebook monthly prizes, weekly Amazon drawing gift cards and Facebook “Like” winner
 - 8/19/2020 – Virtual Discussion Caltrans Managed Lanes Project
 - 11/10/2020 – Member Breakfast

- **Once Shelter in Place is lifted:**
 - Reschedule Smart Cycling Clinic and deliver OfficeShare bike to Zennify
 - Deliver 2019 awards for Most Miles by Alternative Commute Mode

IV. **Adjourn**

The meeting adjourned at approximately 8:51AM. The next SNTMA Board meeting is scheduled for Wednesday, August 12th, 2020 at 8:00 AM via teleconference in Sacramento, CA.

Respectfully submitted,

Lupita Ruiz
SNTMA Secretary

DUES REFUND POLICY (Approved by the SNTMA Board of Directors 7/8/2020)

"Subject to exceptions approved by the Board of Directors in extraordinary circumstances, membership dues paid are not refundable. In no event shall membership dues be refunded for past years."